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PATENT APPLICATION  
SERIAL NO. 10/091,131  
ATTY. DOCKET NO. 2137-020393

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Group Art Unit 3619 :  
In re application of :  
**Glenn S. SOLBERG** : **TOW BAR ASSEMBLY**  
Serial No. 10/091,131 :  
Filed March 5, 2002 : Pittsburgh, Pennsylvania  
July 8, 2002

LETTER

Box Missing Parts  
Commissioner for Patents  
Washington, D.C. 20231

Sir:

In response to the "Notice to File Missing Parts of Nonprovisional Application" mailed April 8, 2002, attached hereto are the following for filing in the above-identified United States patent application:

1. The required Declaration and Power of Attorney;
2. substitute drawings in compliance with 37 C.F.R. § 1.84;
3. a check in the amount of \$435.00 covering the statutory basic filing fee of \$370.00 and the surcharge fee of \$65.00;
4. the required copy of the above-mentioned "Notice" to be returned with response; and

I hereby certify that this correspondence is being deposited with the United States Postal Service with sufficient postage as first class mail in an envelope addressed to: Commissioner of Patents, Washington, D.C. 20231

July 8, 2002  
Date

  
Signature

Linda C. Seger

Typed Name of Person Signing Certificate

205740 "TET 600T

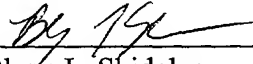
5. a Petition for Extension of Time (one month) and a check to cover the fee of \$55.00.

The Commissioner of Patents is hereby authorized to charge any additional fees which may be required or refund any overpayment to Deposit Account No. 23-0650. One original and two copies of this Letter are enclosed.

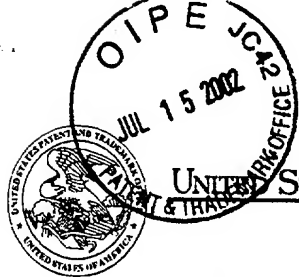
Respectfully submitted,

WEBB ZIESENHEIM LOGSDON  
ORKIN & HANSON, P.C.

By

  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/091,131	03/05/2002	Glenn S. Solberg	2137-020393

CONFIRMATION NO. 7113

**FORMALITIES LETTER**



\*OC000000007819289\*

Lester N. Fortney  
Webb Ziesenheim Logsdon Orkin & Hanson  
700 Koppers Building  
436 Seventh Avenue  
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Date Mailed: 04/08/2002

**NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION**

07/18/2002 HMARZ11 00000052 10091131

FILED UNDER 37 CFR 1.53(b)

01 FC:201 370.00 OP  
02 FC:205 65.00 OP

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.  
*Applicant must submit \$ 370 to complete the basic filing fee for a small entity.*
- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 435.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice MUST be returned with the reply.*

J. K. Rte Geramew

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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